HAVE QUESTIONS AND ISSUES?
Where and who to go for GUIDANCE

This flow chart is intended to help students and faculty to know where to go when different types of questions or issues arise. If you have any questions, please email sswdean@smith.edu.

Course Issues
(Credits, Registrar Issues, Course Waivers)
Office of the Registrar

Classroom Issues
Professor
Adviser/Coordinator/Sequence Chair

Disability Issues/Accommodations
Director of Disability Services, Laura Rauscher

Field Placement Issues
See Field Office

Interpersonal Issues
In Classroom
Professor
Coordinator/Sequence Chair

Housing
Head Resident
Associate Dean of Graduate Enrollment & Student Services

Leave of Absence, Medical Leave, Withdrawals
Associate Dean of Academic Affairs
*Racism*

- Systemic
  - Marta Sotomayor Fellow
- In Classroom
  - Professor
  - Course Coordinator/Sequence Chair
  - Associate Deans
- Specific Concerns
  - Marta Sotomayor Fellow
  - Faculty

*Optional Paths: Anyone in the SSW community may consult with a Marta Sotomayor Fellow or the Director of Institutional Diversity and Equity about race, racism or any other issues about diversity at any point in the process.*

Mental Health
- Schacht Center for Health and Wellness
- Personal and Existing Resources
- Adviser When mental health issues affect academic performance
- Accommodation Issues: Office of Disability Services

Bereavement
- The Schacht Center for Health and Wellness
- Center for Religious and Spiritual Life
  - Rhonda Shapiro-Rieser
- Personal and Existing Resources