HAVE QUESTIONS AND ISSUES?
Where and who to go for GUIDANCE

This flow chart is intended to help students and faculty to know where to go when different types of questions or issues arise. If you have any questions, please email sswdean@smith.edu.

Course Issues
(Credits, Registrar Issues, Course Waivers)

SSW Registrar’s Office

Classroom Issues
Professor

Adviser/Coordinator/Sequence Chair

Disability Issues/Accommodations
Director of Disability Services

Field Placement Issues
See Field Office

Interpersonal Issues

In Classroom
Professor
Coordinator/Sequence Chair

Housing
Head Resident

Associate Dean of Graduate Enrollment & Student Services

Leave of Absence, Medical Leave, Withdrawals
Associate Dean of Academic Affairs
Mental Health

Schacht Center for Health and Wellness

Personal and Existing Resources

Adviser

When mental health issues affect academic performance

Accommodation Issues: Office of Disability Services

Bereavement

The Schacht Center for Health and Wellness

Center for Religious and Spiritual Life

Personal and Existing Resources

*Optional paths: Anyone in the SSW community may consult with a Marta Sotomayor Fellow or the VP of Equity and Inclusion about race, racism or any other issues about diversity at any point in the process.

*Racism

Systemic

Marta Sotomayor Fellow

In Classroom

Professor

Course Coordinator/Sequence Chair

Specific Concerns

Marta Sotomayor Fellow

Faculty

Associate Deans