HAVE QUESTIONS AND ISSUES?
Where and who to go for GUIDANCE

This flow chart is intended to help **students and faculty** to know where to go when different types of questions or issues arise. If you have any questions, please email deanstaff@smith.edu.

## Course Issues
(Credits, Registrar Issues, Course Waivers)
- Office of Academic Support Services

## Classroom Issues
- Professor
- Adviser/Coordinator/Sequence Chair

## Disability Issues/Accommodations
- Contact Laura Rauscher, Director of Disability Services

## Field Placement Issues
- See Field Office

### Interpersonal Issues
- In Classroom
  - Professor
  - Coordinator/Sequence Chair
- Housing
  - Head Resident
  - Associate Dean of Graduate Enrollment & Student Services

### Leave of Absence, Medical Leave, Withdrawals
- Associate Dean of Academic Affairs
Mental Health

- Schacht Center for Health and Wellness
- Personal and Existing Resources
- Adviser: When mental health issues affect academic performance
- Accommodation Issues: Office of Disability Services

Bereavement

- The Schacht Center for Health and Wellness
- Center for Religious and Spiritual Life
- Rhonda Shapiro-Rieser
- Personal and Existing Resources

*Racism

- Systemic
  - Marta Sotomayor Fellow

- In Classroom
  - Professor
  - Course Coordinator/Sequence Chair
  - Associate Deans

- Specific Concerns
  - Marta Sotomayor Fellow
  - Faculty

*Optional Paths: Anyone in the SSW community may consult with a Marta Sotomayor Fellow or the Director of Institutional Diversity and Equity about race, racism or any other issues about diversity at any point in the process.