Smith College School for Social Work Problem-Solving Process

Student and instructor/supervisor engage directly to address problems.

Intervention from Advisor Needed?

Yes

Informal Problem Solving
FFA/FA and Sequence Chair or designee
RA/RC and Research Chair
CPP Advisor and CPP Coordinator

Problem solved?

No

Back to Informal problem-solving

Yes

Consultations
Result in Corrective Action Plan
Implemented by FFA/FA/RC/CPPA
And monitored by
Sequence Chair/CPP Coordinator or designee
Oversight by Associate Dean
Progress being made?
Objectives met by deadline?
Goals met?

No

Associate Dean
(In consultation with advisor/chair/director etc.)

Yes

Associate Dean
(In consultation with advisor/chair/director etc.)

Revised Corrective Action Plan

Review
(membership TBD)

No Action
Probation
Leave
Dismissal

* The Associate Dean can place a student on mandatory leave using discretion under exigent circumstances including, but not limited to health and safety emergencies and other crises that affect the immediate ability of the student to demonstrate the essential abilities.